

110 Cleveland Drive
Paris, KY 40361



(800) 782-6823
kyfirecommission.kctcs.edu

Dear Chief:

In order for our system to issue disbursement checks for the Kentucky Fire Commission's various programs, we must have up-to-date contact and mailing address information.

Please fill out the enclosed Sub W-9 so that we may officially update the address in our system. *Select on the top left which program(s) the remittance address and direct deposit shall be used for (State Aid, Incentive & Pension, and/or Grants).*

Items to be filled out should include the following:

PAGE 1

- On top left side of page, select one or more of the options that are listed
- Official Name & Tax Identification Number as provided by the Internal Revenue Service
- Sign and Date

PAGE 2

- Complete the Remittance Section on the second page. This should be the address where you want all official checks and mail to go from the Kentucky Fire Commission. **(This section must be completed)**
- You may do direct deposit by filling out the Direct Deposit information. Please include an active email if you go that route. (Recommended)
- Sign and date the back page

Please email the completed form to Jeremy Rodgers at jeremy.rodgers@kctcs.edu or fax it to (859) 256-3125.

Thank you.