



# Travel Expense Voucher - Other Expenses

**FORM BA3b**  
Revised 7/31/13

Date:

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Assigned Control Number

Reason for not using ProCard for all applicable expenses, such as airfare and registration fees:

(May include parking, tolls, bus, subway, train fare, car rental, registration fees, etc.)

Date	Item of Expense	Explanation	Amount
Totals for this page			